



इंडियन रेलवे कटरिंग एण्ड टूरिज़्म कॉर्पोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)

Indian Railway Catering & Tourism Corporation Ltd.  
(A Government of India Enterprise - Mini Ratna)

CIN - L74899DL1999GOI101707 • Website : www.irctc.com • E-mail : info@irctc.com

Kolkata, dated February 28, 2022

No. IRCTC/EZ/SCS-15/Static Tender/2021

M/s Sopan Restaurant  
"Shiv Nilyam",  
Near Old Janta School,  
Ward No. - 28, Suraj Ganj,  
Itarsi (MP)  
Email - [vishnu.pandey5@gmail.com](mailto:vishnu.pandey5@gmail.com)  
Mobile - 9826058889

**Sub:** Letter of Award of contract for engagement of service provider for operation, maintenance, and provision of catering services in/through Refreshment Room at NTSK Railway Station for a period of 05 years.

**Ref:** E- TENDER NO- IRCTC/EZ/SCS-15/RR-NTSK/2021 DATED- 22.10.2021

With reference to the above, consequent upon opening of technical bid on 26.11.2021 and financial bid on 07.01.2022 and e-auction completed on 17.01.2022 for the above project, competent authority is pleased to award you the license for operation, maintenance and provision of catering services in/through Refreshment Room at New Tinsukia Railway Station @ **annual** license fee of ₹ 5,15,900.00 *plus applicable GST*, for a period of 05 years from the date of commencement of services [as advised by IRCTC]. The above award of license is subject to the terms and conditions of bid document.

- a) In view of the above, you are required to convey your acceptance of the terms and conditions of the license along with payment of license fees and security deposit through demand draft/online bank transfer only, **within a period of 15 days from date of issue of LOA** at IRCTC East Zone office, Kolkata, as detailed below -

i)	Annual license fee	= ₹ 5,15,900.00
	Add: GST @ 18%	= ₹ 92,862.00
	<b>Total amount payable [inclusive of GST]</b>	= ₹ 6,08,762.00
ii)	Security Deposit	= ₹ 77,385.00

■ Format of acceptance letter is enclosed herewith.

■ **Bank details of IRCTC, East Zone**

Name - IRCTC Ltd.  
Bank - IDBI Bank  
A/c No. - 012102000012193  
IFS Code - IBKL0000012  
Branch - Siddha Point, Park Street, Kolkata

पूर्वी क्षेत्र : 3, कोयलाघाट मार्ग, भूतल, कोलकाता - 700 001  
दूरभाष - 2243-9045, फैक्स - 2243-9046

East Zone : 3, Koilaghat Street, Ground Floor, Kolkata - 700 001  
Phone : 2243-9045, Fax : 2243-9046

कॉर्पोरेट ऑफिस : 11 वां मंजिल, B-148, स्टेट्समैन हाउस, बाराखंबा रोड, नई दिल्ली - 110 001 • दूरभाष - 2331-1263, फैक्स - 2331-1259  
Corporate Office : 11th Floor, B-148, Statesman House, Barakhamba Road, New Delhi - 110 001 • Phone : 2331-1263, Fax : 2331-1259



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Further, payment of license fees for the 2<sup>nd</sup> year shall be payable one month prior to the completion of 1<sup>st</sup> year and likewise in subsequent years.

Invoice will be issued after receipt of payment along with GST number and billing address provided for the same.

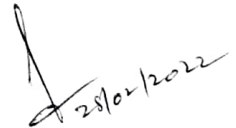
- b) You are required to start the provision of services as per advice of competent authority of IRCTC.
- c) The documents mentioned in the Annexure IE, has to be submitted along with acceptance letter **within a period of 15 days from date of issue of LOA**. The licensee should have GST Registration number in the concerned state where the static unit is physically located. A copy of GST Registration certificate or application of new registration may be furnished to IRCTC.
- d) In case you fail to pay the Security Deposit & License Fee on or before **15 days from date of issue of LOA**, the same will be treated as an event of default and action will be initiated as per terms and conditions of the tender document.
- e) The terms and conditions of tender document of Refreshment Room at New Tinsukia Railway Station [Open E-TENDER NO. IRCTC/EZ/SCS-15/RR-NTSK/2021 DATED 22.10.2021] is an integral part of this letter of award.
- f) You are required to execute an agreement with IRCTC on non-judicial stamp paper of ₹100.00 at your own cost, as per the terms and conditions of tender documents.

In case of failure to adhere to the above instructions, action deemed fit will be initiated as per terms and conditions of the tender documents.

This issues with financial vetting & approval of Competent Authority.

Please acknowledge the receipt of this letter.

**Encl:** Format of acceptance letter

  
28/02/2022

AGM/Catg- II  
IRCTC/EZ/Kolkata

**Copy to:**

GM (OCS)/CO

AGM/Catg-I/IRCTC/EZ

AGM (Finance)/IRCTC/EZ

JGM/CS/HWH/IRCTC/EZ

RM/GHY/IRCTC/EZ

- for kind information please.
- for kind information please.
- for kind information please.
- for kind information please.
- for kind information please.

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**Format for acceptance of award of license**  
**(To be given on Company/ firm's letter head)**

**Group General Manager**  
**Indian Railway Catering and Tourism Corporation Limited**  
**East Zone,**  
**#3, Koilaghat Street**  
**Ground Floor**  
**Kolkata – 700 001**

**Sub:** Award of license for operation, maintenance, and provision of catering services in/through Refreshment Room at New Tinsukia Railway Station for a period of 05 years.

**Ref:** 1) E-TENDER NO. IRCTC/EZ/SCS-15/RR-NTSK/2021 DATED 22.10.2021  
2) Your office letter No. NO. IRCTC/EZ/SCS-15/RR-NTSK/2021, dated February 28, 2022

With reference to above, I/We hereby convey my/our acceptance of the terms and conditions of the license.

Please find attached details of payment made as detailed below:

UNIT	License Fee	GST @ 18%	Security Deposit	Total	Bank Details	Demand Draft /RTGS/NEFT No.
RR-NTSK						

I/We am/are ready to commence services at the above unit as per advice of IRCTC.

Signature :  
M/s :  
Name of authorized person :  
Date :  
Place :  
Seal of the licensee :

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